

**The MASTERS Program
Governing Council
First Amendment to Policies, Procedures and Bylaws**

Paragraph I is amended to revise subparagraph A to read as follows (the underlined language has been added):

- A. The Governing Council will serve as the governing body of TMP. The Governing Council will be established with no less than five (5) and no more than (9) voting members, including the voting member chosen by the parent-teacher organization as described in subparagraph B below; each position will be assigned a number.

Paragraph I is amended to add a new subparagraph B, which will read as follows:

- B. The membership of the Governing Council will include one non-voting representative selected by the TMP student body, one non-voting representative selected by the staff of TMP, and one voting representative chosen by the TMP parent-teacher organization. The TMP Headmaster will be an ex-officio, non-voting member of the Governing Council.



The MASTERS Program

Early College Charter High School

Governing Council Meeting
June 16, 2014 4:30 – 6:30 P.M.
Santa Fe Community College –Board Breakout Room 224
Santa Fe, New Mexico

Minutes

I. Roll Call 4:35 p.m.

Governing Council members attending: Diane Carboneau (Parent Representative), Helen Doherty, Debbie Ramirez, Anne Salzmann (Head of School), Jennifer Sanchez, Ken Scoggins,

Governing Council members not attending: Margaret Peters, Al Reed, Stephanie Schlanger (Staff Representative), Andy Shreve, Raj Singh (Student Representative) Jakub Svec

Guests and staff: Mary Mumford

Recording Secretary: Carol Witter

II. Discussion and vote to approve this agenda

Motion to approve by Ms. Ramirez, second by Mr. Scoggins, passed unanimously.

III. Discussion and vote to approve May 19, 2014, minutes

Motion to approve by Ms. Doherty, second by Ms. Sanchez, passed unanimously.

IV. Public Comments (Up to 2 minutes per person)

None

V. Discussion and vote to approve new Governing Council member terms and officer positions for next year

Topic was tabled for the August meeting due to lack of GC members in attendance.

VI. Discussion and vote to approve regular monthly Governing Council meetings for the next year

Topic was tabled for the August meeting due to lack of GC members in attendance. GC members had tentatively scheduled a meeting for August 18 at 5pm. Ms. Doherty motioned to approve skipping the July meeting and confirming the August 18 meeting, second by Mr. Scoggins, passed unanimously.

VII. Discussion and vote on amendments to Bylaws

Ms. Ramirez narrated the proposed amendment document, which adds language to the charter and clarifies and confirms the status of up to 9 *voting* members. Mr. Scoggins motioned to approve the amendment, second by Ms. Sanchez, passed unanimously.

VIII. Discussion and vote to approve Title I (Federal Grant for At-Risk Students) and Title II (Federal Grant for Teacher & Principal Training) applications

Ms. Mumford reported that Zach Taylor is the grant coordinator for Title I and Anne Salzman is the grant coordinator for Title II. The grant money is made available and usage will be determined over time and then drawn against each grant. No GC signature is required to approve the applications. Ms. Sanchez motioned to approve the applications as presented, second by Ms. Carboneau, passed unanimously.

IX. Report of the Head of School

Ms. Salzman provided highlights for graphs of grades for spring semester, Friday projects, and enrollment.

X. Report of the Audit Committee

No report.

XI. Report of the STEM Committee

XII. No report.

XIII. Discussion and vote to approve disposal of Netbooks and furniture

Ms. Mumford presented Resolution No. 2014-0616 and reported that the verbiage is pursuant to Statute 13-6-1&2 NMSA 1978. The disposal process is lengthy. The netbooks must be sanitized and advertised for public auction. Students can buy them at auction. Mr. Scoggins motioned to approve the disposal plan as presented and outlined in Resolution No. 2014-0616. Second by Ms. Sanchez, passed unanimously.

XIV. Report of the Finance Committee

Ms. Mumford provided highlights of the Executive Summary and noted an error in the SEG revenue %.

XV. Report of the Business Manager

No report.

XVI. Discussion and vote to approve May 2014 disbursements

Ms. Doherty motioned to approve the disbursements as presented, second by Mr. Scoggins, passed unanimously.

XVII. Discussion and vote to approve BAR(s)

Ms. Sanchez motioned to approve BAR 0027- I as presented, second by Mr. Scoggins, passed unanimously. The funds are solely for dual credit instruction materials.

XVIII. Adjournment

Meeting adjourned at 5:20 p.m.

FY 2014/15 Meeting Dates - TBD

- The next scheduled GC meeting is Monday, August 18, 5:00 pm, Board Breakout Room 224