



The MASTERS Program

Early College Charter High School

Governing Council Meeting

Tuesday, February 8, 2022 5:00 – 7:00 P.M.
Santa Fe, New Mexico

TMP Admin is inviting you to a scheduled Zoom meeting

Meeting ID: 831 8238 2147

Passcode: TMP2022

DRAFT Minutes

I. Roll Call 5:03 p.m.

Governing Council members attending:

John Bishop (*Founder, Ex-officio non-voting*), Rick Eppenstiner, Steve Ferree, Marcos Maez, Lupita Perez, Melynn Schuyler, Steven Stauss

Governing Council members and staff not attending:

David Worsley

Guests, Faculty, and Staff:

Chris Gilman (*Business Manager*), Jon Pyle (*Faculty Representative*), Reid Wessels (*Head of School*), Dylan Wilson, CSD (*Audit Meeting Process for the PED*)

Recording Secretary: Carol Witter

II. Discuss and vote on this agenda

Rick Eppenstiner moved to approve the agenda as presented, second by Lupita Perez, passed unanimously.

III. Discuss and vote on December 14, 2021 GC Meeting Minutes

Steven Stauss moved to approve the minutes as presented, second by Lupita Perez, passed unanimously.

IV. Discuss and vote on January 18, 2022 GC Special Meeting Minutes

Steven Stauss moved to approve the minutes as presented, second by Rick Eppenstiner, passed unanimously.

V. Public Comments (Up to 2 minutes per person)

None

VI. Report of the Finance Committee

a. review and recommend approval or disapproval of December 2021 disbursements

The committee met in prior work session to review December disbursements. Lupita Perez provided an overview with no unusual expenditures and routine payroll. Based on the committee's recommendation and following clarifying discussion of specific details, Steven Stauss moved to approve the disbursements as presented, second by Melynn Schuyler, passed unanimously by roll call vote.

b. review and recommend approval or disapproval of January 2022 disbursements

The committee met in prior work session to review January disbursements. Lupita Perez provided an overview with no unusual expenditures and routine payroll, all in line with budget. Based on the committee's recommendation, Steven Stauss moved to approve the disbursements as presented, second by Rick Eppenstiner, passed unanimously by roll call vote.

c. review and recommend approval or disapproval of BARs

Lupita Perez provided highlights for four BARs. Steven Stauss moved to approve as presented BARs 2122-0008-I 24316-USDE CRRSA ESSER II Increase \$3,511; 2122-0009-IB 31700-Capital Improvements SB-9 Initial Budget \$7,011; 2122-0010-T 24106-IDEA B Entitlement Transfer \$16,000; 2122-011-I 11000-Operational Increase \$69,031; second by Rick Eppenstiner; passed unanimously by roll call vote.

d. review and recommend approval or disapproval of purchase orders over \$20,000

Lupita Perez provided highlights for PO Number 2022-112: \$27,000.00 for DC Books & Codes. Rick Eppenstiner moved to approve the purchase order as presented, second by Steven Stauss, passed unanimously by roll call vote.

VII. Report of the Head of School

Reid Wessels provided a verbal update that headlined his announcement to the Governing Council that he will not renew his contract with TMP. His personal situation has dramatically changed over the past two years and now includes a family health crisis that he must manage. Reid will be dedicated through the duration of his current contract that ends June 30, 2022. Parents and all staff, notably the front office, have done an outstanding job of tracking and communicating Omicron. This helped TMP to remain fully in-person this semester with the only impact being curtailed orientation activities. Marcos Maez pointed out that Reid started as Head of School at the height of the COVID pandemic and has been an outstanding leader. Governing Council members fully agreed.

VIII. Report of the Faculty Representative

John Pyle provided highlights and commentary for his written report, while underscoring staff's concerns regarding the hiring and transition process for a new Head of School. Other concerns are student absences related to infection/quarantine, making sure students stay caught up while balancing health and recovery, and the prospect of remote learning. Freedom Ambassadors are involved in several activities designed to contribute to school spirit and community!

IX. Report of the Parent Representative

Reid Wessels will continue to reach out to prospective parent representatives. The Equity Council has a possible parent representative candidate.

X. Report of the Student Representative

No report due to competing work and graduation activities for the student representative.

XI. Report of the Audit Committee

The committee did not meet.

XII. Report of the Business Manager

Chris Gillman provided a FY22 YTD financial overview with updated charts that continue to show a strong cash balance. Current projected cash balance for June 30, 2022, is around \$3.5MM.

XIII. Open discussion of additional topics or issues from GC members

The topic of formal career pathways was discussed in the context of SFCC's AA degrees and various trade certificates. Future "interest inventory" conversations with freshmen that align with SFCC's programs could be productive and meaningful for students.

XIV. Executive Session: (Voting Governing Council members only)

Marcos Maez called the Executive Session to order at 6:03p.m. to discuss the hiring process for the new TMP Head of School. Rick Eppenstiner moved to adjourn the closed session at 6:22p.m., second by Lupita Perez, passed unanimously.

XV. Adjournment

Motion to adjourn the regular GC meeting by Steven Stauss, second by Rick Eppenstiner, passed without dissent. Meeting adjourned at 6:24p.m.

FY2022/2023 Meeting Dates (2nd Tuesday)

<ul style="list-style-type: none">• 7/13/2021• 8/10• 9/14• 10/12• 11/9• 12/14	<ul style="list-style-type: none">• 1/11/2022• 2/8• 3/8• 4/12• 5/10• 6/14
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Minutes approved by The MASTERS Program Governance Council on March 8, 2022.

Governing Council President