



# The MASTERS Program

## Early College Charter High School

### Governing Council Meeting

Tuesday, December 8, 2020 5:00 – 7:00 P.M.  
Santa Fe, New Mexico

**TMP Admin is inviting you to a scheduled Zoom meeting**

Meeting ID: 953 3404 6119

### DRAFT Minutes

#### I. Roll Call 5:04 p.m.

Governing Council members attending: Gary Clendenen, Rick Eppenstiner Robert Gutierrez, Shalimar Krebs, Marcos Maez, Lupita Perez

Governing Council members and staff not attending: John Bishop (*Founder, Ex-officio non-voting*), Steve Ferree,

Guests, Faculty, and Staff: Lisa Lucas (*Business Manager*), Lori Miller (*TMP Director Guidance Counseling*), Jon Pyle (*Faculty Member*), Robert Sobel (*Faculty Representative*), Reid Wessels (*Head of School*)

Recording Secretary: Carol Witter

#### II. Discuss and vote on this agenda

Gary Clendenen moved to approve the agenda as presented, second by Marcos Maez, passed unanimously.

#### III. Discuss and vote on November 10, 2020 GC Meeting Minutes

Marcos Maez moved to approve the minutes as presented, second by Gary Clendenen, passed unanimously.

#### IV. Discuss and vote on November 23, 2020 GC Special Meeting Minutes

Rick Eppenstiner moved to approve the minutes as presented, second by Gary Clendenen, passed unanimously.

#### V. Public Comments (Up to 2 minutes per person)

No public comments.

**VI. Report of the Finance Committee**

**a. review and recommend approval or disapproval of November 2020 disbursements**

The committee met in prior work session to review November 2020 disbursements. Based on the committee's recommendation, Gary Clendenen moved to approve the disbursements as presented, second by Lupita Perez, passed unanimously by roll call vote.

**b. review and recommend approval or disapproval of BARs**

No BARs

**c. review and recommend approval or disapproval of purchase orders over \$20,000**

No Purchase Orders.

**VII. Discuss and vote on extending remote learning for the 3rd quarter until March 22, 2021**

Reid Wessels provided highlights for his detailed written report concerning the current state of the COVID health crisis in New Mexico. At this time, secondary schools are only allowed to operate in a remote learning environment, with every county except Los Alamos in the red zone. Reid expressed concern about ongoing health issues for students, including a growing incidence of COVID infections within some families. We are seeing some families struggling more financially. Reid has created a stipend using grant funding to help provide groceries. Marcos Maez moved to extend remote learning until March 22, 2021, second by Gary Clendenen, passed unanimously by roll call vote.

**VIII. Discuss and vote on a new Title IX policy for TMP**

Reid Wessels presented highlights from an update written by TMP's lawyer, Patti Matthews. The revisions affect both the Faculty and Student Handbooks, including non-discrimination policy, procedural policies, protocols, and terminology definitions. The role of coordinator is formalized for complaint resolution. Marcos Maez moved to approve the policy as presented, second by Gary Clendenen, passed unanimously by roll call vote.

**IX. Discuss and vote on a new revised version of the 2020-2021 Student Handbook**

Reid Wessels highlighted the key elements of the amendments that he forwarded to GC members in advance of the meeting, to include including D- in the existing grading scale. Less than 10% of TMP students are impacted, but they are ones who need the most support at this very challenging time. TMP failure rates are up due to COVID 19 and graduation might be affected for some. Lori Miller reported we would need to hold firm on C or higher for college level grades to be passing and transfer. Gary Clendenen moved to approve the revisions for 2021; second by Marcos Maez, passed unanimously by roll call vote.

**X. Report of the Head of School**

Reid Wessels noted that much of his report was covered earlier in the agenda discussions. He emphasized that students, their families, and all TMP staff are feeling COVID fatigue. Students will need support for ongoing COVID social impacts. We will continue support, as well, so that students have what they need in terms of technology and internet connectivity. GC members expressed their appreciation to TMP's faculty and staff for extraordinary success in keeping the kids engaged.

**XI. Report of the Faculty Representative**

Robert Sobel reported that students have generally hung in. They are resilient but are tired and feeling burn out from the unrelenting, stressful quality of the remote experience. Of concern and for us to strategize as a group is the question of "how will we keep students onboard in the spring?"

**XII. Report of the Student Representative**

No report. Reid Wessels and Lori Miller will revisit their efforts to identify a student representative for next semester and possibly include as a way to engage students via student government.

**XIII. Report of the Audit Committee**

Audit Committee did not meet.

**XIV. Report of the Business Manager**

Lisa Lucas reported activities as business as usual. They are busy ordering books and preparing for spring semester.

**XV. Open discussion of additional topics or issues from GC members:**

Lori Miller proposed to consider waiving credits to facilitate graduation for some students due to COVID 19 impacts. Reid Wessels supports creating a process for exemption of two elective credits toward graduation this year. Lori will go back to her records where the Governing Council voted last year to approve this for individual students who graduated May 2020. Reid will review the previous approval and submit the topic for GC discussion and vote at the January 12, 2021 regular GC meeting.

**XVI. Adjournment**

Motion to adjourn the meeting by Gary Clendenen, second by Marcos Maez, passed without dissent. Meeting adjourned at 6:22 p.m.

**2020/2021 Meeting Dates (2<sup>nd</sup> Tuesday)**

<ul style="list-style-type: none"><li>• <b>No meeting in July</b></li><li>• 8/11</li><li>• 9/8</li><li>• 10/13</li><li>• 11/10</li><li>• 12/8</li></ul>	<ul style="list-style-type: none"><li>• <b>1/12/2021</b></li><li>• 2/9</li><li>• 3/9</li><li>• 4/13</li><li>• 5/11</li><li>• 6/8</li></ul>
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Minutes approved by The MASTERS Program Governance Council on January 12, 2021.

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Governing Council President