



# The MASTERS Program

## Early College Charter High School

### Governing Council Meeting

Tuesday, September 14, 2021 5:00 – 7:00 P.M.  
Santa Fe, New Mexico

#### TMP Admin is inviting you to a scheduled Zoom meeting

Meeting ID: 892 5092 6067

Passcode: TMP2021

### DRAFT Minutes

#### I. Roll Call 5:15 p.m.

##### Governing Council members attending:

John Bishop (*Founder, Ex-officio non-voting*), Steve Ferree, Marcos Maez, Lupita Perez, David Worsley

##### Governing Council members and staff not attending:

Rick Eppenstiner, Melynn Schuyler, Steven Stauss

##### Guests, Faculty, and Staff:

Chris Gilman (*TMP Business Manager*), Reid Wessels (*Head of School*)

Recording Secretary: Carol Witter

#### II. Discuss and vote on this agenda

Steve Ferree moved to approve the agenda as presented, second by Lupita Perez, passed unanimously.

#### III. Discuss and vote on August 10, 2021 GC Meeting Minutes

Steve Ferree moved to approve the minutes as presented, second by David Worsley, passed unanimously.

#### IV. Public Comments (Up to 2 minutes per person)

None

**V. Report of the Finance Committee**

**a. review and recommend approval or disapproval of August 2021 disbursements**

The committee met in prior work session to review August disbursements. Based on the committee's recommendation, Steve Ferree moved to approve the disbursements as presented, second by David Worsley, passed unanimously by roll call vote.

**b. review and recommend approval or disapproval of BARs**

Lupita Perez provided highlights for the grant increase used to purchase additional laptops for students. Steve Ferree moved to approve BAR 2122-0002-I 31900 – Ed. Technology Equipment Act Increase \$210,463 as presented, second by David Worsley, passed unanimously by roll call vote.

**c. review and recommend approval or disapproval of purchase orders over \$20,000**

The committee presented two POs, disbursements for additional student computers and student meals. David Worsley moved to approve PO 2022-058: \$29,918.10 and 2022-073: \$51,240.00 as presented, second by Steve Ferree, passed unanimously by roll call vote.

**VI. Discuss and vote on the creation of a \$1000 stipend for an Equity Council Lead**

Reid Wessels presented background for the creation of the Equity Council and explained that the Public Education Department mandates all schools to set up a council, inclusive of all stakeholders. TMP's new Equity Council will start up next month and regularly liaise with the Governing Council. TMP's Special Education/ESL Coordinator will serve as Lead. Reid said they would use the school's demographic information, with the help of a bilingual staff member, to identify families who might be interested in participating. Reid will solicit input for recommendations and present them to the GC for review. Steve Ferree moved to approve the stipend, second by Lupita Perez, passed unanimously by roll call vote.

**VII. Report of the Head of School**

Reid Wessels presented a verbal narrative and reported a "mixed reality" of excitement to have students back due to lingering concerns for COVID. TMP has reported its first positive COVID exposure, which appears to be an isolated case after two weeks. Families have been very proactive and cooperative about managing their students with safe practices. Friday projects and some other TMP student activities are back, although with a new mission and "post COVID reality." Student vaccination rate appears to be around 70-75% level, although this is a sticky issue to determine, while 100% of staff and faculty are vaccinated.

**VIII. Report of the Faculty Representative**

Reid Wessels reported that John Pyle, TMP's world history teacher is the faculty representative, and he will attend the October 2021 GC meeting.

**IX. Report of the Parent Representative**

Reid Wessels reported that he has identified a couple of potential parent representatives and is hopeful one may be in place for the October 2021 GC meeting.

**X. Report of the Student Representative**

Reid Wessels reported on a senior student with strong academics and interest whom he expects will be in place for the October 2021 GC meeting.

**XI. Report of the Audit Committee**

The Audit Committee did not meet.

**XII. Report of the Business Manager**

Chris Gilman shared graphs showing various funds by fiscal year to date, cash carry-over balance, and yearly expenditures comparisons by month. Members discussed the “post COVID” reality of hosting student trips and large gatherings on campus as done in the past. Once we return to a new state of normalcy, then we can look at possibly offering regional outings and other creative experiences around town. If the Public Education Department decides to mandate vaccinations, that will help enable this. TMP is currently in the third of five years of the small school funding reduction cycle, with some of the cash fund labeled restricted use. Many factors will need review for the long-term impacts.

**XIII. Open discussion of additional topics or issues from GC members**

None

**XIV. Adjournment**

Motion to adjourn the meeting by Steve Ferree, second by David Worsley, passed without dissent. Meeting adjourned at 6:22 p.m.

**FY2022/2023 Meeting Dates (2<sup>nd</sup> Tuesday)**

<ul style="list-style-type: none"> <li>• 7/13/2021</li> <li>• 8/10</li> <li>• 9/14</li> <li>• 10/12</li> <li>• 11/9</li> <li>• 12/14</li> </ul>	<ul style="list-style-type: none"> <li>• 1/11/2022</li> <li>• 2/8</li> <li>• 3/8</li> <li>• 4/12</li> <li>• 5/10</li> <li>• 6/14</li> </ul>
---	---

Minutes approved by The MASTERS Program Governance Council on October 12, 2021.

\_\_\_\_\_  
Governing Council President