



The MASTERS Program

Early College Charter High School

Governing Council Meeting

Tuesday, December 14, 2021 5:00 – 7:00 P.M.

Santa Fe, New Mexico

TMP Admin is inviting you to a scheduled Zoom meeting

Meeting ID: 816 3592 1438

Passcode: TMP2021

DRAFT Minutes

I. Roll Call 5:02 p.m.

Governing Council members attending:

John Bishop (*Founder, Ex-officio non-voting*), Rick Eppenstiner, Steve Ferree, Marcos Maez, Lupita Perez, Steven Stauss

Governing Council members and staff not attending:

Melynn Schuyler, David Worsley

Guests, Faculty, and Staff:

Chris Gilman (*TMP Business Manager*), Jon Pyle (*Faculty Representative*), Reid Wessels (*Head of School*)

Recording Secretary: Carol Witter

II. Discuss and vote on this agenda

Rick Eppenstiner moved to approve the agenda as presented, second by Steve Ferree, passed unanimously.

III. Discuss and vote on November 9, 2021 GC Meeting Minutes

Lupita Perez moved to approve the minutes as presented, second by Steve Ferree, passed unanimously.

IV. Public Comments (Up to 2 minutes per person)

None

V. Report of the Finance Committee

a. review and recommend approval or disapproval of November 2021 disbursements

The committee met in prior work session to review November disbursements. Lupita Perez provided an overview of two non-standard disbursements to Dell and T-Mobile. Based on the committee's recommendation, Rick Eppenstiner moved to approve the disbursements as presented, second by Steve Ferree, passed unanimously by roll call vote.

b. review and recommend approval or disapproval of BARs

Lupita Perez provided highlights for one BAR. Steven Stauss moved to approve as presented BAR 2122-0006-IB 24154 - Teacher/Principal Training & Recruiting Initial Budget \$10,492; second by Steve Ferree; passed unanimously by roll call vote.

c. review and recommend approval or disapproval of purchase orders over \$20,000

There were no purchase orders over \$20,000.

VI. Discuss and vote to update the TMP Community Handbook to include HB 43 Black Education Act Support

Reid Wessels provided background and commentary for the draft changes previously distributed to GC members, and he indicated the overall handbook would not look significantly different. The new section recently passed by the New Mexico legislature is mandated by the Public Education Department for inclusion in all New Mexico public schools' handbooks. Reid reviewed the draft language for clarity and to outline specific areas, as TMP has minimal discipline issues and our discipline matrix does not include punitive language or suspension actions.

The PED has provided funding for professional development and training on racial aggression specifically targeted to African American students since data shows they are disproportionately impacted, but the language also reflects inclusion for other under-served students. Rick Eppenstiner moved to approve the changes as presented, second by Steven Stauss, passed unanimously.

VII. Report of the Head of School

Reid Wessels provided a verbal update, highlights including:

- 180 TMP students were tested using Accuplacer;
- TMP had two people who tested positive for COVID since the last GC meeting; we need to stay vigilant; so far there has been no community spread in TMP;
- SFCC finals just finished and grades are being reviewed; TMP finals and make-ups are this week;
- Everyone is ready for holiday break; enrollment is down a bit, in 250's, and we are not sure how the COVID vaccine mandate will affect enrollment;
- Thank you to GC member Steven Stauss for visiting campus!

VIII. Report of the Faculty Representative

John Pyle reported that while the current term is winding down they are also gearing up for the approaching second semester. Faculty are reflecting and reviewing TMP's education programs to identify what is working along with areas for improvement. They have formed several committees and are providing more opportunity for staff and student engagement.

IX. Report of the Parent Representative

Reid Wessels will continue to reach out to prospective parent representatives.

X. Report of the Student Representative

No report.

XI. Report of the Audit Committee

The committee did not meet.

XII. Report of the Business Manager

Chris Gillman provided a YTD financial overview with updated charts that reflects we are still running a strong cash balance. Trends are still positive and consistent, month over month, with a slight uptick in expenditures due to laptops purchased in November. We can expect the cash balance to come down slightly in June due to year-end increases in expenses. We need to keep a strong cash fund position for ongoing and future viability once the small school funding expires.

XIII. Open discussion of additional topics or issues from GC members

Marcos Maez reported that TMP students achieved an 80% success rate for fall 2021. This is especially significant as TMP's 80% metric outperforms regular SFCC students in a very challenging year.

XIV. Adjournment

Motion to adjourn the meeting by Steven Stauss, second by Rick Eppenstiner, passed without dissent. Meeting adjourned at 6:03p.m.

FY2022/2023 Meeting Dates (2nd Tuesday)

<ul style="list-style-type: none">• 7/13/2021• 8/10• 9/14• 10/12• 11/9• 12/14	<ul style="list-style-type: none">• 1/11/2022• 2/8• 3/8• 4/12• 5/10• 6/14
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Minutes approved by The MASTERS Program Governance Council on January 11, 2022.

Governing Council President