



The MASTERS Program

Early College Charter High School

Governing Council Meeting

Tuesday, October 12, 2021 5:00 – 7:00 P.M.
Santa Fe, New Mexico

TMP Admin is inviting you to a scheduled Zoom meeting

Meeting ID: 854 4473 2509

Passcode: TMP2021

DRAFT Minutes

I. Roll Call 5:03 p.m.

Governing Council members attending:

John Bishop (*Founder, Ex-officio non-voting*), Steve Ferree, Marcos Maez, Melynn Schuyler, Steven Stauss, David Worsley

Governing Council members and staff not attending:

Rick Eppenstiner, Lupita Perez

Guests, Faculty, and Staff:

Chris Gilman (*TMP Business Manager*), Lori Miller (*TMP Director Guidance Counseling*), Jon Pyle (*Faculty Representative*), Reid Wessels (*Head of School*)

Recording Secretary: Carol Witter

II. Discuss and vote on this agenda

Steve Stauss moved to approve the agenda as presented, second by Steve Ferree, passed unanimously.

III. Discuss and vote on September 14, 2021 GC Meeting Minutes

Steve Ferree moved to approve the minutes as presented, second by David Worsley, passed unanimously.

IV. Public Comments (Up to 2 minutes per person)

None

V. Report of the Finance Committee

a. review and recommend approval or disapproval of September 2021 disbursements

The committee met in prior work session to review September disbursements. Chris Gilman provided an overview of disbursements with associated purchases and vendors. Based on the committee's recommendation, Steve Stauss moved to approve the disbursements as presented, second by Steve Ferree, passed unanimously by roll call vote.

b. review and recommend approval or disapproval of BARs

Chris Gilman provided highlights for two BARs. Steve Ferree moved to approve BAR 2122-0003-IB 31200-Public School Capital Outlay Initial Budget \$116,973; 2122-0004-IB 24316-USDE CRRSA ESSER II Initial Budget \$3,532, as presented; second by Steve Stauss; passed unanimously by roll call vote.

c. review and recommend approval or disapproval of purchase orders over \$20,000

There were no purchase orders over \$20,000.

VI. Report of the Head of School

Reid Wessels expressed his appreciation to GC member David Worsley for his second visit to the TMP campus. It is very helpful and supportive to have him share his expertise, time, and energy. Reid's written report includes links to an article published recently by the Santa Fe New Mexican and YouTube video links showing students participating in the STEM Friday Project. Students are energized and working hard to build school culture.

VII. Report of the Faculty Representative

John Pyle, TMP's world history teacher, is the faculty representative for academic year 2021/2022. His daughter is a TMP student, and he reported that she is "pleasantly surprised" to really be enjoying the STEM Friday Project. PSAT testing will take place October 13 for all 10th graders, with re-tests for some 11th graders. Parent teacher conferences are also scheduled. Students and teachers are enjoying being back in person, and we are already seeing academic growth from some students who struggled during COVID. The staff group is addressing issues and remains focused on positivity!

VIII. Report of the Parent Representative

A parent representative has not been selected.

IX. Report of the Student Representative

Lori Miller provided highlights about a senior student who in the wings to be the student representative. He is a stellar student and student leader, and will hopefully attend the November meeting.

X. Report of the Audit Committee

The Audit Committee did not meet.

XI. Report of the Business Manager

Chris Gilman shared on screen charts and graphs showing FY2021/22 results, with commentary on various elements and functions for each category. The cash balance depicts reconciliation of as of September 30, broken by fund. Chris highlighted expenditures and reimbursements for grants and is looking at innovative ways to spend-down the eligible fund balances.

XII. Open discussion of additional topics or issues from GC members

John Bishop highlighted a prospective new Governing Council member and solicited feedback on next steps. Marcos Maez recommended that John invite him to join the November GC meeting as a guest, with the possibility of making a formal nomination and vote at the December meeting. Marcos reported on his recently completed fall 2020/spring 2021 dual credit report for all participating schools, including TMP. Despite these very challenging semesters of COVID-mandated remote learning, 85% of TMP students completed their SFCC classes earning a grade C or higher - outstanding results!

GC members expressed their wish to meet in person for the next meeting on November 9. Reid confirmed it would be possible since the “dirt room” is spacious and has an excellent air filtration system; 100% of members in attendance voted to schedule the meeting in person. Reid offered that Zoom could be used simultaneously if the two absent GC members would prefer not to come to campus.

XIII. Adjournment

Motion to adjourn the meeting by David Worsley, second by Steve Stauss, passed without dissent. Meeting adjourned at 5:51p.m.

FY2022/2023 Meeting Dates (2nd Tuesday)

<ul style="list-style-type: none"> • 7/13/2021 • 8/10 • 9/14 • 10/12 • 11/9 • 12/14 	<ul style="list-style-type: none"> • 1/11/2022 • 2/8 • 3/8 • 4/12 • 5/10 • 6/14
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Minutes approved by The MASTERS Program Governance Council on November 9, 2021.

Governing Council President