



The MASTERS Program

Early College Charter High School

Governing Council Meeting

Tuesday, January 12, 2021 5:00 – 7:00 P.M.
Santa Fe, New Mexico

TMP Admin is inviting you to a scheduled Zoom meeting

Meeting ID: 940 1511 6949

Passcode: 704865

DRAFT Minutes

I. Roll Call 5:04 p.m.

Governing Council members attending: John Bishop (*Founder, Ex-officio non-voting*), Gary Clendenen, Steve Ferree, Robert Gutierrez, Shalimar Krebs, Marcos Maez, Lupita Perez

Governing Council members and staff not attending: Rick Eppenstiner, Robert Sobel (*Faculty Representative*)

Guests, Faculty, and Staff: Lisa Lucas (*Business Manager*), Victoria Schweizer (*TMP Parent*), Reid Wessels (*Head of School*)

Recording Secretary: Carol Witter

II. Discuss and vote on this agenda

Marcos Maez moved to approve the agenda as presented, second by Lupita Perez, passed unanimously.

III. Discuss and vote on December 10, 2020 GC Meeting Minutes

Gary Clendenen moved to approve the minutes as presented, second by Steve Ferree, passed unanimously.

IV. Public Comments (Up to 2 minutes per person)

TMP parent Victoria Schweizer is a board member for the Turquoise Trail charter school. She invited GC members to attend their meetings, held monthly on the fourth Monday, to make connection and share information. She noted shared concerns about reductions in small school funding.

V. Report of the Finance Committee

a. review and recommend approval or disapproval of December 2020 disbursements

The committee met in prior work session to review December 2020 disbursements. Based on the committee's recommendation, Gary Clendenen moved to approve the disbursements as presented, second by Lupita Perez, passed unanimously by roll call vote.

b. review and recommend approval or disapproval of BARs

No BARs

c. review and recommend approval or disapproval of purchase orders over \$20,000

No POs

VI. Discuss and vote on process for exemption of two elective credits toward 2021 graduation

Reid Wessels highlighted this as a continuation of TMP's response to COVID, specifically implications for graduating seniors. TMP has higher requirements for credits to graduate than public schools, 28 vs. 24.5 credits. TMP students also have more elective options due to relationship with SFCC. The pandemic has limited opportunities to complete elective credit options. The GC previously approved temporary exemption of two elective credits last spring in support of 2020 graduates. Reid would sign a waiver form for the six to eight affected seniors. This would be a temporary exemption for two elective credits through spring semester 2021. Gary Clendenen moved to approve the exemption as presented, second by Steve Ferree, passed unanimously by roll call vote.

VIII. Report of the Head of School

Reid Wessels highlighted actions underway to support the growing need for student interaction as the remote learning environment drags on. Student zoom logistics are in place to introduce virtual clubs. TMP classes resume January 19, and everyone has been busy with virtual parent conferences and preparing for grade level meetings. The open history and English position has been filled with an outstanding teacher. Reid will provide a summary report of students who will need credit recovery due to course failures. GC members praised Reid for his leadership during this very challenging time.

IX. Report of the Faculty Representative

No report

X. Report of the Student Representative

No report, will circle back with cohort meetings. Expect to have in spring.

XI. Report of the Audit Committee

The Audit Committee did not meet.

XII. Report of the Business Manager

Lisa Lucas reported business as usual activities, including quarterly and year-end reporting to the IRS. Her office is busy ordering books and preparing for spring semester. In response to a question about TMP's growing cash reserve, Lisa reported that she would document the fund balance cash roll over process leading into the FY2022 budget. Major expenses such as student meal cards, transportation for Friday projects, and professional development are the main savings areas, all directly impacted by the COVID pandemic.

XIII. Open discussion of additional topics or issues from GC members:

None

XIV. Adjournment

Motion to adjourn the meeting by Marcos Maez, second by Gary Clendenen, passed without dissent. Meeting adjourned at 5:48 p.m.

2020/2021 Meeting Dates (2nd Tuesday)

<ul style="list-style-type: none">• No meeting in July• 8/11• 9/8• 10/13• 11/10• 12/8	<ul style="list-style-type: none">• 1/12/2021• 2/9• 3/9• 4/13• 5/11• 6/8
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Minutes approved by The MASTERS Program Governance Council on February 9, 2021.

Governing Council President