



The MASTERS Program

Early College Charter High School

Governing Council Meeting

Tuesday, May 11, 2021 5:00 – 7:00 P.M.

Santa Fe, New Mexico

TMP Admin is inviting you to a scheduled Zoom meeting

Meeting ID: 924 1862 8315

Passcode: 040362

DRAFT Minutes

I. Roll Call 5:05p.m.

Governing Council members attending:

John Bishop (*Founder, Ex-officio non-voting*), Gary Clendenen, Rick Eppenstiner, Steve Ferree, Robert Gutierrez, Shalimar Krebs, Marcos Maez, Lupita Perez

Governing Council members and staff not attending:

None

Guests, Faculty, and Staff:

Lisa Lucas (*Business Manager*), Lori Miller (*TMP Director Guidance Counseling*), Melynn Schuyler, Robert Sobel (*Faculty Representative*), Steven Stauss, Reid Wessels (*Head of School*)

Recording Secretary: Carol Witter

II. Discuss and vote on this agenda

Marcos Maez moved to approve the agenda as presented, second by Lupita Perez, passed unanimously.

III. Discuss and vote on April 13, 2021 Special Public Meeting Minutes

Marcos Maez moved to approve the minutes as presented, second by Steve Ferree, passed unanimously.

IV. Discuss and vote on April 13, 2021 GC Meeting Minutes

Gary Clendenen moved to approve the minutes as presented, second by Marcos Maez, passed unanimously.

V. Public Comments (Up to 2 minutes per person)

John Bishop introduced potential new GC member Melynn Schuyler, founder of Youth Works. Youth Works is celebrating its 20th anniversary helping young people in New Mexico between ages 14 and 24 years to acquire education, work force skills, and training in trade certifications. Two of her three children attended TMP and she appreciates the way the school operates.

VI. Report of the Finance Committee

a. review and recommend approval or disapproval of April 2021 disbursements

The committee met in prior work session to review April 2021 disbursements. Based on the committee's recommendation and following clarification of questions, Gary Clendenen moved to approve the disbursements as presented, second by Lupita Perez, passed unanimously by roll call vote.

b. review and recommend approval or disapproval of BARs

Based on the committee's recommendation and following discussion about the cash carry over fund, Gary Clendenen moved to approve as presented BARs 519-000-2021-0019-D: \$347; 519-000-2021-0020-I: \$126,733; 519-000-2021-0021-I: \$4,372; 519-000-2021-0022-I: \$4,672; 519-000-2021-0023-I: \$10,961; 519-000-2021-0024-I: \$5,060; 519-000-2021-0025-V: \$0; 519-000-2021-0026-I: \$6,992; 519-000-2021-0027-M: \$7,620; second by Rick Eppenstiner, motion passed unanimously by roll call vote.

c. review and recommend approval or disapproval of purchase orders over \$20,000

No POs

VII. Discuss and vote on final FY2021/2022 Budget

Lisa Lucas provided commentary for her previously distributed Draft Operating Budget document. She reported the TMP Finance Committee met April 30, 2021, to approve the budget, which she submitted to the Public Education Department May 3, 2021. FY22 marks the third of a five year phase out for Small School Funding. Lisa highlighted various significant changes and their negative financial impacts. Gary Clendenen moved to approve the draft budget as presented and subject to changes received from the PED, second by Marcos Maez, passed unanimously by roll call vote.

VIII. Report of the Head of School

Reid Wessels reported they are one month back into in-person classes with 90% attendance, with a very positive outworking. Finals will be done remote the week of May 17. In-person graduation ceremony will be offered May 20, 4 p.m. at the Santa Fe Rodeo Grounds. TMP is providing special "2021" masks, which will be required for everyone and the attending families will be distanced.

IX. Report of the Faculty Representative

Robert Sobel recapped it has been quite a year for everyone, that students are tired but incredibly resilient. He gave an assignment to his students to write a letter to future student 50 years from now with advice based on their personal experience living through this pandemic year. He was very impressed with the results. Robert noted the administrative support has been huge with easy access to rooms, the internet, etc. and teachers are poised for a successful return in the fall.

X. Report of the Student Representative

None

XI. Report of the Audit Committee

The Audit Committee did not meet.

XII. Report of the Business Manager

Lisa Lucas reminded members they need to sign the PED form to certify they voted on the FY2022/2023 budget. Lisa will email the online DocuSign form.

XIII. Open discussion of additional topics or issues from GC members:

None

XIV. Adjournment

Motion to adjourn the meeting by Marcos Maez, second by Gary Clendenen, passed without dissent. Meeting adjourned at 6:28p.m.

FY2021/2022 Meeting Dates (2nd Tuesday)

<ul style="list-style-type: none"> • No meeting in July, 2020 • 8/11 • 9/8 • 10/13 • 11/10 • 12/8 	<ul style="list-style-type: none"> • 1/12/2021 • 2/9 • 3/9 • 4/13 • 5/11 • 6/8 • 7/13
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Minutes approved by The MASTERS Program Governance Council on June 8, 2021.

Governing Council President