



The MASTERS Program

Early College Charter High School

Governing Council Meeting

December 10, 2019 5:00 – 7:00 P.M.

Santa Fe Community College – President's Conference Room 108
Santa Fe, New Mexico

Minutes

I. Roll Call 5:04 p.m.

Governing Council members attending: John Bishop (*Founder, Ex-officio non-voting*), Gary Clendenen, Robert Gutierrez, Shalimar Krebs, Marcos Maez, Lori Miller (*Faculty Representative*), Forest Nelson (*Student Representative*), John Triolo

Governing Council members and staff not attending: Lisa Lucas (*Business Manager*), Lupita Perez (*Parent Representative*), Ahlum Scarola, Kelly Smith, Lori Spillman

Guests, Faculty, and Staff: Anne Salzmann (*Head of School*)

Recording Secretary: Carol Witter

II. Discuss and vote on this agenda

The Business Manager was on medical leave and not present for the meeting. Additionally, the Finance Committee did not meet. Topic V. was changed to include November and December 2019 documents, tabled for the January 14, 2020 regular meeting.

Marcos Maez moved to approve this agenda as amended, second by John Triolo, passed unanimously.

III. Discuss and vote on November 12, 2019 meeting minutes

Gary Clendenen moved to approve the minutes, second by Marcos Maez, passed unanimously.

IV. Public Comments (Up to 2 minutes per person)

None

V. Report of the Finance Committee

- a. review and recommend approval or disapproval of November and December 2019 disbursements
- b. review and recommend approval or disapproval of BARs none
- c. review and recommend approval or disapproval of purchase orders over \$20,000

Topics tabled for January meeting,

VI. Report of the Head of School

Anne Salzmann provided commentary for her written report, highlighting good interactions with the PEC and PED regarding our five-year charter renewal. Two TMP students received Davis scholarships. Recent conversations with the FASKEN Foundation indicate we should have more discussion about creating a non-profit foundation to help with fund raising activities.

Anne reiterated her disappointment that SB-9 Local Funds are restricted solely for furniture purchases. She expressed frustration that several other projects focused on student needs could have benefited from the money.

VII. Report of the Faculty Representative

Lori Miller reported 40 students attended Lannen talks this month; faculty interviews for Head of School this week; two new Friday projects coming up; student talent show this week was very impressive.

VIII. Report of the Student Representative

Forest Nelson related that everyone is ready for the holiday break, which seems to be here soon due to Thanksgiving falling late this year; tardy policy is still a buzz topic.

IX. Report of the Audit Committee

No report

X. Report of the Business Manager

No report

XI. Open discussion of additional topics or issues from GC members:

Update on project plan status for recruitment and hiring for Head of School:

Two interviews were completed. Both candidates are invited back for second, campus-wide interviews with staff and students this week. GC member John Triolo will observe the process. Next steps TBD after these two interviews and follow-up assessments are done.

XII. Adjournment

Marcos Maez moved to adjourn the meeting at 6:01 p.m., second by Gary Clendenen, passed unanimously.

2019/2020 Meeting Dates (2nd Tuesday)

<ul style="list-style-type: none">• No meeting in July• 8/20 (3rd Tuesday)• 9/10• 10/8• 11/12• 12/10	<ul style="list-style-type: none">• 1/14/2020• 2/11• 3/10• 4/14• 5/12• 6/9
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Minutes approved by The MASTERS Program Governance Council on January 14, 2020.

Governing Council President